

# Instructions for the oral presentation

## Preparation of the Presentation File

- We accept Microsoft PowerPoint or PDF files that are compatible with both PC and Mac.
- The aspect ratio for your slides should be 16:9.
- Please avoid using unusual fonts, as the computers processing your presentation files are set up in Japanese environments.
- Save a copy of your presentation file to a USB stick to upload to our server computer in the presentation room.
- If you encounter any issues while preparing your presentation files, please do not hesitate to contact the conference chair, Kenji Araki, at [araki.kenji.j4@cc.miyazaki-u.ac.jp](mailto:araki.kenji.j4@cc.miyazaki-u.ac.jp). We encourage you to reach out by March 3.

## Presentation Time

- The allotted time for standard oral presentations is 12 minutes, followed by a 3-minute Q&A session.
- Five individuals have been notified as extended oral presenters; they will have 17 minutes for their presentations and a 3-minute Q&A session.
- You may embed movie and animation objects in your presentation, but please ensure that these files do not contain any sound.

## Uploading the Presentation File

- Please upload your presentation file to the server computer in the presentation room before your session begins. The standard upload times are as follows:

March 10 (Wed): 09:50 – 09:55

March 11 (Thur): 08:50 – 08:55

March 12 (Fri): 09:50 – 09:55

- Please note that your presentation files will be deleted promptly after the conference. They will not be stored or distributed to attendees or conference organizers.

## Distribution of Your Work

- We offer two options for distributing your work:

1. Peer-Reviewed Journal Publication (Recommended for Presenters): Elsevier Solar Energy Materials and Solar Cells (SOLMAT) Impact Factor: 6.3, Cite Score: 12.6,

<https://www.sciencedirect.com/journal/solar-energy-materials-and-solar-cells>

2. Conference Proceedings: These will be distributed only to registered conference participants.

- We also encourage the sharing of private preprints of your presentation.

#### Important Guidelines for distribution:

- Do not submit to the proceedings if you are recommended for SOLMAT publication. If you decide to submit your manuscript to SOLMAT, it is essential to avoid duplication of publication.
- Recommendations for SOLMAT publication are made based on submitted abstracts. We do not discriminate between regular and late submissions.
- We offer distribution options for both oral and poster presentations. The distinction between oral and poster presentations does not affect recommendations for journal publication; we maintain a fair review process.
- A significant number of poster presentations will be selected for SOLMAT publication, while many oral presentations may not be. Further instructions regarding the paper and proceedings publication will be provided after the SOLMAT recommendation decisions are made.
- Please remember that a recommendation to SOLMAT does not guarantee publication. You are required to prepare your manuscript according to the journal's guidelines and undergo peer review as outlined by the publisher. The conference's recommendation does not influence each reviewer's peer review process.
- Our policy is "no presentation, no publication." If, for any reason, you do not present your work, your recommendation for SOLMAT publication and proceedings publication will be discarded.

#### Note on Recording Files

- Oral presentations will be recorded and distributed to online attendees. Please refrain from including any sensitive technical or business information in your presentation. You will be required to consent to the distribution of the recorded file to online attendees.

#### Note on Online Presentation

- Registration must be completed before the conference starts.
- Please ensure on-site registration for the conference via this link:  
<https://va.apollon.nta.co.jp/pvinmotion2025/>
- If you are using the early-bird discount, complete your registration and payment before January 31.
- If you are unable to attend the conference in person, please contact the conference chair, Kenji Araki, at [araki.kenji.j4@cc.miyazaki-u.ac.jp](mailto:araki.kenji.j4@cc.miyazaki-u.ac.jp) to arrange for an online presentation by March 3 (registration for online participation and payment is required).

Thank you for your attention, and we look forward to your participation!

[Further details to be provided if applicable.]